

**"This is only the scope of work for the project. For more information, interested parties should contact Procurement at [purchasing@stp.gov.org](mailto:purchasing@stp.gov) to ensure receipt of a full project package, to be listed as a plan holder and to ensure any addenda to the project package are received."**

The Parish seeks a licensed sewage Contractor/ installer to perform repairs, replacement and/or maintenance of residential wastewater disposal systems. Contracted work will be performed throughout the parish.

The work specified in this project will require the Contractor to provide all tools, labor, equipment, materials, and supplies necessary for residential wastewater disposal system repairs, replacement of non-compliant systems when required, additions, and alterations of broken pipe, tank pumps and aerators.

Selection of homes and assessments will be performed by the Parish Department of Health and Human Services and the Parish Department of Environmental Service (DES). The Contractor will perform work on non-compliant wastewater disposal systems and compliant systems in need of minor repairs and replacements. Contract pricing must include all materials, labor, equipment usage, parts, delivery, travel, and supervision to meet the installation requirements. All work must be performed in accordance with the appropriate building codes and must be compliant with regulations from La DHH-Environmental Health. If permits are required, the Contractor and homeowner will work jointly to obtain the necessary permits.

1. All work will be performed in St. Tammany Parish. Homes must meet application guidelines and will be selected by St. Tammany Parish Government only.
2. The Contractor is responsible for leaving the job site clean, hauling away all debris or equipment and properly disposing of all debris and waste products in compliance with Louisiana Office of Public Health, local, state and federal regulations.
3. The area disturbed shall be limited to the minimum necessary for construction. In addition, erosion control measures will be required.
4. Restoration shall consist of restoring the grade to match the pre-construction grade except around structures and where surface drainage is necessary and approved by the Parish.
5. It is the Contractor's responsibility to contact the client, schedule an inspection and orientation with the client on the sewer repair process and explain work to be performed. Final inspections shall be conducted by contractor for the purpose of assessing the quality and completeness of performed services and/or repairs before requesting final inspection by the Parish Department of Health and Human Services (DHHS) Construction Manager, or his designee.
6. If after the final inspection the work is not satisfactory, the Contractor will be charged a re-inspection fee of \$50.00 for the first re-inspection, and \$100.00 for each inspection thereafter.

These re-inspection fees shall be deducted from the total payment for that particular work order.

7. The Contractor should be able to make repairs or replacements to the major brands of treatment plant systems such as, but not limited to Clearstream, Delta, Jet, Norweco, Aqua Klear, Mo-Dad, Hoot, Cajun Aire, Econo, etc.
8. Payments will be made as billed on completed residences by the contractor on a monthly basis and upon approval by the Parish. The contractor agrees to update, provide and/or substantiate all applicable policies of insurance and bonding, as is required and/or requested by the Parish.
9. Capped Amount- The total amount of funding available for this contract is estimated to be \$345,000. Funding for this project is from the St. Tammany Parish Community Development Block Grant – Entitlement Program and is contingent upon grantor approval of funds. Successful proposer is not guaranteed any specified level of funding. Average cost per unit should not exceed \$5,000.00, without prior written approval from the Parish.
10. A warranty must be provided to the home owner on all materials and service provided by the contractor for a period of two (2) years or from the date the work has passed inspection.
11. Complaints and Disputes – The contractor will notify the Parish, in writing, of any and all complaints from grant funded clients.